

Memorandum of Association

1. The name of the Association is “The Mining, Geological and Metallurgical** Institute of India.”
2. The registered office of the Association will situate in Bengal.
3. The objects for which the Association established are :-
 - (a) To advance and protect the interests of the mineral and metal industries and the welfare of those engaged therein and to assist in maintaining just and honorable practice in the profession of mining and metallurgical engineering.
 - (b) To promote the study of all branches of mining, geology, metallurgy, and engineering in India with a view to disseminate the information obtained for facilitating the scientific and economic development of the mineral industries of India.
 - (c) To encourage, assist and extend knowledge and information, connected with mining, geology, metallurgy, and engineering, whether by establishment and promotion of lectures, discussions or correspondence, by the holding of conferences, by the formation of libraries, by the publication of newspapers, periodicals or journals, books and maps, or by the foundation and endowment of professorships, studentships, or scholarships, or by encouraging research work or howsoever otherwise.
 - (d) To accept any bequest, gift, donation or subscription towards, or to accumulate and provide a fund or an endowment, and to invest the same and apply the income arising there from or to resort to the capital thereof for any of the objects of the Association.
 - (e) To purchase, hire, take on lease, exchange, borrow, accept any gift or donation of, or otherwise acquire and hold, temporarily or permanently, for the purposes or advantages of the Association (so far as the Law shall allow) any real or immovable or personal or movable property, and in particular any lands, buildings, rooms, furniture, fittings, apparatus, appliances, conveniences and accommodation, and so sell, demise, left, mortgage or otherwise dispose of the same.
 - (f) To permit any of the buildings belongings to or held by the Association for the time being to be used either gratuitously or on such terms and conditions as the Association may think fit, for public and other meetings, lectures and discussion, or for any other purpose that the Association may think expedient.
 - (g) To borrow or raise money and to secure the repayment of any money borrowed or owing by mortgage charge or lien, or by the issue of debentures or debenture stock, or promissory notes, or other obligations of securities of Association.
 - (h) To invest the money and other property of the Association not immediately required for the purposes of its business upon such securities or in such manner as may from time to time be determined by the Council.

- (i) To aid or receive aid from any other Society, Association, Company, Corporation, Firm, Partnership or person promoting or formed or intended to promote any of the objects of the Association; and to subscribe to or aid any such Society, Association, Company, Corporation, Firm, Partnership or person with a view to obtain any advantage of benefit for the purposes of the Association and to subscribe to any Fund or Society that the Council may from time to time consider deserving.
- (j) To arrange for the promotion, management and conduct of the business and objects of the Association, and for that purpose to appoint President, Vice-Presidents, treasurers, Secretaries, Counsels, Auditors, Officers, Agents, and Servants, and to fix and pay their respective fees, salaries remuneration and emoluments.
- (k) To make, accept, endorse, execute issue and negotiate promissory notes, bills of exchange, debentures and other negotiable instruments.
- (l) To raise money by subscriptions or otherwise, and to grant any rights and privileges to members or subscribers.
- (m) To pay out of the funds and assets of the Association of all costs, charges and expenses incidental to the formation and incorporation of the Association and to the promotion, management and conduct of the business and objects of the Association.
- (n) To do all such other acts and things as are incidental or conducive to the attainment of the above objects or any of them.

4. The income and property of the Association, whensoever derived, shall be applied solely towards the promotion of the business and objects of the Association as set forth in this Memorandum of Association; and no portion thereof shall be paid or transferred or distributed directly or by way of dividend, bonus or interest or otherwise however by way of profit to the members of the Association, PROVIDED HOWEVER that nothing herein contained shall prevent (1) the payment in good faith of remuneration or fees of Directors, Secretaries, treasurers, Councils, Officers, Auditors, Agents or Servants of the Association or to any member thereof or other persons in return for services actually rendered or agreed to be rendered to the Association; (2) the payment of interest on money borrowed from any member of the Association alone or jointly with another or others, (3) any payment, allowances or concession to members by way of rebate or return of subscriptions in accordance with the regulations for the time being of the Association, (4) the gratuitous distribution among, or sale at a discount to members of the Association, of any books or publications or other assets of the Association not required for the furtherance of any of its objects.

5. The fourth paragraph of this Memorandum is a condition on which a license is granted by the Local Government of the Association in pursuance of Section 26 of the Indian Companies Act, 1882.

6. If any member of the Association willfully pays or receives any dividend, bonus or other profit in contravention of the fourth paragraph of this Memorandum, his or her liability shall be unlimited.

7. If upon the winding up or dissolution of the Association there remains after the satisfaction of all debts and liabilities any property or assets whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be given or transferred to some other Institution or Institutions having objects altogether or in part similar to the objects of this Association as may be determined by the members of the Association at or before the time of dissolution, and in default thereof by such judge or Court of Justice as may have or acquire jurisdiction in the matter.

8. The accounts shall be kept of the sums of money received and expended by the Association, and the manner in respect of which such receipt and expenditure take place, and of the property, credits and liabilities of the Association, and subject to any reasonable restrictions as to the time and manner of inspecting the same that may be imposed in accordance with the regulations of the Association for the time being, such accounts shall be opened to the inspection of the members. Once at least in every year the accounts of the Association shall be examined and the correctness of the balance sheet ascertained by one or more properly qualified auditor or auditors.

9. Every member of the Association undertakes to contribute to the assets of the Association in the event of the same being wound up during the time that he is a member or within one year afterwards, for payments of its debts and liabilities contracted before the time at which he ceased to be a member, and the costs, charges and expenses of winding up the same and for the adjustment of the rights of the contributories amongst themselves, such amount not exceeding Rs.5 such contributions to be in addition to all subscriptions and other moneys that may have been paid or payable by him or her.

We, the several persons whose names and addresses are

Subscribed below, are desirous of being formed into an Association in pursuance of this Memorandum of Association.

| Names, address and descriptions of Subscribers | Witness |
|---|---|
| <p>H.G. GRAVES, President, Patents Secretary, Government of India, Calcutta</p> <p>J. R. R. WILSON, Chief Inspector of Mines in India, Dhanbad, Manbhum.</p> <p>J. J. TURNBULL, General Manager, East India Coal Co. , Jharia</p> <p>G.C. LATHBURY, Manager, East Indian Railway Collieries, Giridih.</p> <p>F.C. HUGHES, Major, I.A. Assay Dept. Indian Mints, Calcutta.</p> <p>G.F. ADAMS, Inspector of Mines, Dhanbad.</p> <p>T.H.D. LA TOUCHE, Hon. Tresurer, Superintendent, Geological Survey of India, Calcutta.</p> | <p>H. H. HAYDEN. Hon. Secretary Superintendent. Geological Survey of India, Calcutta.</p> |

** The Institute was incorporated under the Indian Companies Act, 1882, on the 16th September 1909. By a special resolution in an extraordinary General meeting of the members of the Institute held on 22nd October, 1937, the word “Metallurgical” was added in the Institute’s name and thus the Institute was renamed as “The Mining, Geological and Metallurgical Institute of India (MGMI)”.

Articles of Association

1. In these Articles unless there be something repugnant to or inconsistent with the subject or context.
 - (a) “The Association” means “The Mining, Geological and Metallurgical Institute of India” incorporated under Section 26 of the Indian Companies Act, 1882.
 - (b) “Member” means a member of the Association whether full Member, Patron Member, Donor Member, Corporate Member or Honorary Member, but does not include Associate. Student Associate and Subscriber.
 - (c) “The President” means the President of the Association.
 - (d) “Vice President” means the Vice-President of the Association.
 - (e) “The Treasurer” means the Treasurer of the Association.
 - (f) “The Secretary” means the Secretary of the Association.
 - (g) “The Council” means the Council of the Association elected under these Articles.
 - (h) “Ordinary Meeting” shall mean an Annual Meeting of the Association convened and held under these Articles.
 - (i) “Annual Meeting” shall mean an Annual Meeting of the Association convened and held under these Articles.
 - (j) “Extraordinary Meeting” shall mean an Extraordinary Meeting convened and held under these Articles.
 - (k) “Office” means the registered office at GN-38/4, Salt Lake City, Sector-V, Kolkata 700 091.
 - (l) “Month” means a calendar month according to the English style.
 - (m) “In writing” means written or printed or partly written and partly printed.
 - (n) Words importing the singular number only include the plural number and vice versa.
 - (o) Words importing persons include Corporations.
 - (p) Words importing the masculine gender shall include the feminine gender and vice versa.

2. For the purposes of registration the Associations declared to consist of one thousand members.
3. The Association may, whenever the business of the Association requires it, register an increase of members.
4. Branches may be formed wherever necessary, with the approval of the Council, upon request of sufficient number of full members from the proposed branch. While approving the Branch the Council will decide the jurisdiction.

MEMBERSHIP

5. There shall be the following classes of members:-
 - (a) Members.
 - (b) Honorary Members.
 - (c) Patron Members.
 - (d) Donor Members.
 - (e) Corporate Members.
- 5.(a) Apart from Members there would be following classes of associates.
 - (a) Associates.
 - (b) Student Associates.
 - (c) Subscribers.
6. Every individual, firm, joint stock company or other corporation respectively, who or which immediately before the Registration of the Association was a member of the Mining and Geological Institute of India as it existed unincorporated, or was a member prior to November, 1937, shall ipso facto and without election be and become, without payment of any further entrance fee where otherwise payable, a Member in place of Ordinary Member, Associate in place of Associate Member, Subscriber in place of Associate, and Honorary Member or Subscriber as the case may be.

POWERS AND PRIVILEGES OF MEMBERS.

7. Members shall enjoy the full privileges and rights of the Institute, and shall be Allowed to use the abbreviations (M.M.G.I) to indicate their full membership of the Institute.
8. Associates shall enjoy all the privileges and rights of membership and shall be allowed to use the abbreviations (A.M.G.I.) to indicate their associateship of the Institute, but shall not be eligible for election as members of council of the Institute, and they shall not have any right of voting.
9. Student Associates, Subscribers shall enjoy all the privileges and rights of membership, but shall not be eligible for election as officers or as members of Council of the Institute, and shall not have any right of voting.

10. Subject to the restrictions contained in Article 9, the rights and privileges of Corporate Members, Patron Member, Donor Member and Subscribers may be exercised in the case of a firm by a member of the firm or by any person holding a power of attorney from and authorized to sign the name of the firm per procuracy; and in the case of a Joint Stock Company or other Corporations, by any responsible officer of a company or Corporations.

QUALIFICATION OF MEMBERS

11. Members: Any person shall be eligible for election as a member (M.M.G.I) provided that he is at least 26 years of age and possesses one or more of the following qualifications :-

- (i) A degree or diploma in Geology, Geophysics, Mining Engineering, Petroleum Engineering, Mineral Engineering, Metallurgy or their associated subjects or other Engineering associated with Mineral Exploration from a recognized University or School of Mines (as may be approved by the Council) or a first class Certificate of Competency as a manager of a mine under the Mines Act or having passed Sections A & B of Associate Membership Examination of the Institution of Engineers (India).
- (ii) (a) In case of holders of degrees or of diploma of degree standard, experience in mine or in metallurgical or allied engineering works during five years , of which at least two years passed in a position of responsibility. Five years teaching or research experience in these or allied subjects will be regarded as practicing them.

(b) In case of holders of diploma not of degree standard and or holders of First Class Certificate of Competency granted under the Mines Act, experience in mines or in metallurgical or engineering works during eight years, of which at least five were passed in a position of high responsibility or practice as a Mining Engineer, Metallurgist, Geophysicist or Petroleum Engineer for at least eight years. Teaching or Research in these or allied subjects will be regarded as practicing them.

11.A Corporate Member:

A company within the meaning of the Companies Act, 1956 or incorporated under the relevant Corporate law in force , associated with or interested in Geology, Mining, Metallurgy or Engineering or cognate science shall be eligible to be elected as a Corporate member. Every Corporate Member shall be entitled to all the rights and privileges of a member, which shall be exercised through its representative nominated by the competent authority of the Corporate Member. Provided that a Corporate Member will be entitled to such additional privileges as may from time to time be decided by the Council.

12. Associates: Any person shall be eligible for election as an Associate (A.M.G.I)

provided that he is at least 23 years of age and (a) has a degree or diploma in Geology, Geophysics, Mining, Metallurgy, Mineral Engineering, Petroleum Engineering or allied engineering subjects or any recognized University or School of Mines or (b) if possessing no degree or diploma shall have at least five years practical experience in any of the above subjects of which at least two years have been passed in a position of responsibility.

Provided that the age restriction shall not apply in the case of a holder of a recognized degree in any engineering subject.

13. Student Associates: Any person shall be eligible for election as a Student

Associate provided that he is at least 16 years of age and is either a graduate or a undergraduate of any recognized University or School of mines, and studying Geology, Mining, Metallurgy, Petroleum Engineering or allied engineering subjects or a person undergoing training in the above subjects.

14 (i) The qualifications for eligibility for election specified in Articles 11,12 and 13 may be relaxed in special cases at the discretion of the Council.

(ii) No person shall be permitted to remain in a lower grade as Associate or Student Associate when his qualifications entitle him to pass into the next higher grade, unless specially sanctioned by the Council.

15. Honorary Member: President and Vice-President of India, the Prime Minister of India, the Governors of States, Chief Ministers of States, Honorable Ministers of the Government of India and such other dignitaries as may be decided by the Council shall be ex-officio Honorary Members, if they assent so to be.

Apart from the ex-officio Honorary Members, an individual Member who has completed 50 years as Member of the Institute may also be suitably honored by electing him as Honorary Member and or in any other suitable manner as the Council may think fit and proper.

16. "Subscribers, Patron Members, Corporate Members and Donor Members": Local Governments, owners of mines, commercial firms and corporate bodies, associated with or interested in geology, mining, metallurgy, or engineering, or the cognate sciences, shall be eligible as Subscribers, Patron Members, Corporate Members and Donor Members, who may on election enjoy, through their respective representative, rights and privileges of membership, subject to Article 9 herein above.

Provided further that Patron Members, Donor Members and Corporate Members will be entitled to such additional privileges as may from time to time be decided upon by the Council.

ELECTION OF MEMBERS.

17. "A candidate for election for membership (whether as a Member, Associate, Student Associate, Corporate Member or Subscriber) shall make an application to be sent to the Secretary in the relative forms A and B or C here to respectively annexed, and in the case of Form A (applicable for Membership, Associateship and Student Associateship) the application shall be countersigned by two Members recommending the candidate, of whom one at least shall be on "personal knowledge" about the candidate. The Secretary shall thereupon, in cases of application under form A, refer the same as soon as convenient to the Council who shall decide by majority of its members present whether a candidate shall be admitted as a Member or as an Associate and if it be decided that such candidate shall be admitted as an Associate, the fact shall be communicated to him by the Secretary, unless he has previously intimated that he wishes to join as an Associate; it shall be optional to the candidate to withdraw his application within one week after receiving intimation from the Secretary that he has been admitted as an Associate. The Secretary shall send a written announcement of his election to each candidate duly elected, and shall thereupon send a copy of the Rules of the Institute for the time being in force."

18. The names of those proposed for election as Honorary Members shall be balloted for by the Council. An Honorary Member shall not be considered duly elected unless the majority of votes are in favour his election.

19 : The admission fee on election to the grade of member shall be Rs. 300/-; to the grade of Associate Rs. 200/- and to the grade of Student Associate Rs. 150/- provided nevertheless that a member who has resigned his membership and who has been re-elected a member under Clause 17 hereof shall only be liable for half of the admission fee otherwise payable. The Council shall have the right to remit admission fee from time to time as they shall determine.

20. In addition to the admission fee payable as above the following annual subscription shall be payable in advance of the first day of April in each year of the then commencing year save and except that in the case of members elected between any 31st December and 31st March only one half of the subscription payable as aforesaid shall be payable in respect of the financial year then current that is to say :-

| | | | |
|--------------------------------------|-------|----------|------------------|
| Members | Rs. | 300 | per annum |
| Associates | Rs. | 200 | " |
| Student Associate | Rs. | 100 | " |
| Subscribers | Rs. | 5,000 | " |
| Patron Members | Rs. | 50,000 | " |
| Donor Members | Rs. | 20,000 | " |
| Corporate Member | Rs. | 1,00,000 | " |
| Foreign Members (Life membership) | US \$ | 500 | one time payment |

The Council shall have the right to modify annual subscription from time to time as they shall determine. The Council will also indicate the rights and privileges to be enjoyed by each category of members and if necessary, modify the same time to time.

21: A Member (but not an Associate or Student Associate) of twenty five years standing who has discharged all his dues to the Institute, shall automatically become a Life Member. Any Member can become a Life Member by paying a lump sum to the Institute according to the following schedule. A member of less than five years' standing may also become a Life Member by paying Rs. 1500/- as additional fees in lieu of five years' standing and that should be added to the compound subscription as per schedule.

| Age of Member Years | Life Membership Fees Payable Rs. | Age of Member Years | Life Membership Fees Payable Rs |
|------------------------|-------------------------------------|------------------------|------------------------------------|
| 30 | 3700/- | 44 | 2800/- |
| 32 | 3580/- | 46 | 2660/- |
| 34 | 3460/- | 48 | 2520/- |
| 36 | 3340/- | 50 | 2320/- |
| 38 | 3220/- | 52 | 2120/- |
| 40 | 3080/- | 54 | 1800/- |
| 42 | 2940/- | 56 | 1720/- |
| | | 58 | 1520/- |

For an age not mentioned in the table , lump sum payment shall be applicable nearest to the age indicated above.

A Subscriber shall be deemed to be a permanent subscriber for a period of 20 years after a lump sum payment of Rs. 50,000/-; a Patron Member shall be deemed to be a permanent Patron Member for a period of 20 years after a lumpsum payment of Rs. 5 lakhs; a Donor Member shall be deemed to be a permanent Donor Member for a period of 20 years after a lumpsum payment of Rs. 2 lakhs and a Corporate Member shall be deemed to be a Permanent Member for a period of 20 years after a lump sum payment of Rs. 10 lakh excluding the admission fees.

22. No person although duly elected according to the foregoing Articles, shall be entitled to exercise or enjoy the rights and privileges of a member nor shall his name be entered in the list of members or published in the proceedings, until he shall have paid his admission fee and subscription for the current year as provided by Articles 19 and 20 hereof, and the payment thereof shall be the commencement of effective membership and shall be conclusive evidence against the newly elected member of his acquiescence in all the Rules and Regulations of the Institute then in force and of an undertaking to be bound by them; and the announcement of his election to be sent him by the Secretary, as herein before provided, shall contain a copy of his present clause.

FORFEITURE AND EXPULSION

23. Any member whose subscription shall be in arrear for 1 year after becoming due, and who shall have made default in paying the same within six months after a written notice calling for such payment shall have been sent to him by registered post / courier by the Secretary or any office bearer shall ipso-facto cease to be a member; and the name of such defaulting member shall be removed, but he shall be eligible for re-election. A list of such members whose names have been deleted will be put up to the Council for information.

24. If it shall appear to the Council that any member has failed to conform to these Articles of Association or that he has been guilty of conduct likely to reflect detrimentally on the Association or found guilty of misuse of Association's name, the Council shall appoint one committee of not less than three and not more than five members to examine the case reported. The committee shall also incorporate the views of the concerned member and put up the report to the Council. The Council shall be entitled to request such member to resign, and in case of his refusal to do so within two months after the request, the Council shall convene an Extraordinary Meeting; and if at such Extraordinary Meeting three-fourth of the members present vote for the expulsion of the member so offending, such member shall thereupon cease to be a member and his name shall be removed from the list of members; and a member who shall be expelled hereunder shall not be eligible for reelection within a period of three years from the date of his expulsion.

RESIGNATION OF MEMBERSHIP

25. Any member, by giving to the Secretary six months' notice in writing of his intention so to do, resign his membership in the Association; and upon the expiration of such notice such member shall cease to be a member.

26. A notice of resignation may be cancelled by the member at any time within six months. A member who has resigned his membership as aforesaid shall be eligible for re-election.

27. Any member who shall cease to be a member either by voluntary resignation or by forfeiture of membership under Articles 23 to 26 shall continue to pay his annual subscription until he shall have discharged all sums, if any, due by him to the Association and shall have returned all books and other property, if any borrowed by him from the Association, or shall have made full compensation for the same if lost, or not forthcoming.

REGISTER OF MEMBERS

28. A list of register of members shall be kept in which shall be set forth the names and address of all the members for the time being, and in which all changes in membership from time to time taking place shall be recorded.

ADMINISTRATION

29. The Administration of the affairs of the Institute shall be entrusted to the Council comprising of a minimum of twenty-one and a maximum of twenty three members of the Institute. The President, the Secretary, two immediate past Presidents and one immediate past Secretary, all Branch Chairmen shall be ex-officio members of the Council. All members of the Council, constituted as above shall have a right to vote at Council meeting. The other past Presidents shall be permanent employee to the Council but shall have no voting rights.

30. The Council may establish, branches of the Institute within India as well as abroad having such titles and jurisdiction as they approve and shall have the power to disestablish any such branch in case the membership of the branch falls below 15 members or when the Council consider it necessary in view of special circumstances. Every member of the Institute shall forthwith after his election to membership become a member of such branch as he requests, subject to the approval of the Council. Each branch shall be managed by a committee consisting of Branch Chairman, Branch Secretary and three to five other members of the Branch, all of whom shall be elected by the Branch members for a period of two years within two months of the due date of Annual General Meeting of the Institute in a manner as may be laid down by the Council from time to time. Branch election shall be held every two years. Office bearers of the Branch so elected shall remain in office for a period of two years and are eligible for election for one more period of two years only. If election of any Branch is not held in time, Council shall nominate one of its members to hold a General body meeting of the Branch for conducting election of executive committee of the Branch. Meeting of the Branches shall be open to all members of the Institute but no person who is not a member of the Branch shall have any right of voting there at. The Branch Secretary or in his absence the Branch Chairman shall remain as the custodian of all properties of the Institute in that Branch till he hands over charge to his successor.

31. The Council shall pay each Branch such sums and at such times, as the Council may determine generally in individual case. Should such branch be disestablished by the Council on cessation of active work or otherwise, the Council may call for any property belonging to the Branch or to the Institute to be delivered up to the Institute or any other Branch as the Council may determine.

32. The Secretary of the Institute shall forward each Branch, atleast once in a year a statement showing additions, deletions and transfers of members of such Branch. Each Branch shall send to the Secretary of the Institute after every financial year a full and correct statement of receipts and expenditures and audited balance sheet of each Branch for the year along with accumulated financial amounts and assets for the purpose of the audit at the Head office.

33. Each Branch shall pay its own expenses and no Branch shall be deemed to have power to incur any obligation on behalf of the Institute unless specifically authorized by a resolution of the Council.

34. Only members, not in arrears of dues to the Institute upto the previous financial year at the time of notice of invitation for nominations for election, shall be entitled to nominate candidates for election, vote in the election, or serve as Council members. A list of valid votes should be available for inspection at the Headquarter office atleast one month before the start of the election process each year. Those who are interested to obtain the valid voter list they may get the same by paying Rs. 200/-. Only those, who have at least three years standing as members shall be eligible for nomination and election to the Council and as office bearers. A Council Member after completion of one term of three years will be eligible for re-election to the Council provided he has attended at least 25% of the Council meetings during the preceding three years.

35. (i) Elected Council Members shall hold office for a term of three consecutive years and shall be eligible for re-election but one-third of the total number of Council members not being the additional members as indicated in Article 29 shall retire every year. The retiring Council members shall be the senior most members from the point of view of their standing in the Council and not their age.
- (ii) In each Council there shall be at least three members from the discipline of Mining Engineering, two from Geology, one from Metallurgy and one from Petroleum Engineering. The Council shall, immediately after the Annual General Meeting elect its office bearers namely one Vice-President, one Joint Secretary, one Treasurer, one Editor from amongst themselves. Council Members and office bearers shall act without remuneration. Council may co-opt any member or members for specific tasks but such co-opted members shall not be entitled to vote at its meeting nor shall he be entitled to any remuneration.
36. Before the Annual General Meeting the out-going Council shall elect the President by ballot for the ensuing year. The person so elected shall take office as President of the Institute at the Annual General Meeting. The President in office shall, however, be eligible for re-election for further period of office as President for one year only.
37. Before the Annual General Meeting, the Council shall also elect the Secretary by ballot for the ensuing two years term from amongst the members of the outgoing Council and the person so elected shall take office as Secretary of the Institute at the Annual General Meeting of the Institute. The Secretary shall be eligible for re-election for further immediate subsequent period of one more term of two years.
- 38 (a) At least two months before the date fixed for the Annual General Meeting the Council shall appoint a Board of Scrutineers consisting of members not more than five but not less than three; the latter number shall form the quorum. The Board of Scrutineers shall appoint a Convenor from amongst themselves. The Secretary shall be ex-officio member of the Board.
- (b) The Board of Scrutineers shall cause to be issued to each Member entitled to vote, a note specifying the names of Council members who will retire at the Annual, General Meeting, the vacancies that have occurred in the Council and the disciplines to which the vacant seats have been allotted, and call upon him to propose within 15 days of the notice the names of Members, with their consent in writing whom he considers suitable for election as Council Members.
- (c) The Board of Scrutineers shall thereafter circulate the names of these nominations, who have signified their consent to stand for election, to each of them individually and ask him to inform within 10 days of the date of posting the letter in case he wishes to withdraw from the election. If as a result of withdrawals or otherwise, the total number of nominations in the field by the last date for withdrawals is less than the number of vacancies notified, the Board of Scrutineers shall ask the Council to nominate candidates for the shortfall and submit the nominations with the written consent of the candidate.

(d) If the total number of nominations so received and found valid, exceed the number of vacancies in the Council, the Board of Scrutineers shall prepare voting papers showing the names of Members willing to serve on the Council if elected, and post them to all members eligible to vote, at their recorded addresses. Voting papers shall be returnable within 30 days of the date of posting and within at least one week before the date fixed for Annual General Meeting.

(e) The Board of Scrutineers shall immediately after the date of receiving voting papers, seal the ballot box, arrange to scrutinize voting papers, rejecting those which are found invalid, prepare a report on the result of voting at present it to the President duly signed by all the members of the Board present. In the event of two or more members securing equal number of votes, the Board of Scrutineers shall decide by drawing lots.

39. The President shall announce the result of election at the Annual General Meeting. Thereafter, voting papers shall be sealed by him and kept by him for 30 days, whereafter they shall be destroyed.

40. A casual vacancy in the office of the President, the Vice-President or the Council or the Treasurer or Secretary shall be filled up by the Council who shall elect a Member to fill up the vacancy.

AUDITOR

41. An Auditor shall from time to time be appointed by the Council at a remuneration to be fixed by the Council.

42. An Auditor shall audit the accounts of the Association and of all funds connected with or controlled by the Association.

PRESIDENT

43. The President shall preside at all meetings of all Council, at all meetings of members and over all deputations. He shall preside at the annual meeting, address the members, on such subjects as he may deem proper to bring to their notice; but such address shall not be taken to represent the views the Association unless such representation is expressly indicated.

44. In the absence of the President, the Vice-President shall have the powers and perform the duties of the President.

THE COUNCIL

45. The Council shall meet at such times as they may deem advisable and may make such delegations not inconsistent with these Articles as they may think proper for the summoning and holding of meetings of Council and for the transaction of business at such meetings,, and the record of their proceedings shall be open to the inspections of all members subject to such limitations and regulations as the Council may from time to time deem expedient.

46. Five members of the Council with voting rights shall form a quorum for the transaction of business unless herein otherwise expressly provided.

47. The proceedings of the Council shall be subject to the control of the Institute in the Annual General Meeting.

48. A report of the proceedings of the Council and a general report on the position of the Institute and the work done during the then past year, shall respectively be prepared by the Council annually and shall be printed and circulated for the information of the members at least three days previous to the Annual General Meeting. Such report shall be submitted to the Annual General Meeting for confirmation and shall be confirmed or otherwise dealt with or disposed of as the meeting shall determine.

49. The management of the business and funds of the Association shall be vested in the Council who, in addition to the powers by these Articles expressly conferred upon them, may exercise all such powers and do all such acts and things as may be exercised or done by the Association and are not hereby or by law required to be exercised or done by the Association in general meeting.

50. Without prejudice to the general powers conferred by Articles 49 hereof the Council shall have power :-

- a. To add to their number within the limit provided by Clause 29 hereof.
- b. To appoint any Committee or Sub-Committees of the members of the Council or of the members for any purpose conducive to the attainment of any of the objects of the Association, and may dissolve the same.
- c. To delegate, subject to such conditions as they think fit, any of their powers to Committees or sub committees and to make, vary, and repeal bye-laws or rules not inconsistent with any of these Articles of Association for the regulations of the proceedings of the Committees or Sub-committees.
- d. To enter into arrangements upon such terms subject to such condition as the Council may deem desirable for working in connection with any other Association provided the objects for which the Association is or shall be formed are not inconsistent with the objects of the Association as defined in its Memorandum of Association.

SECRETARY

51. If the business of the Council so required and it is decided at an Ordinary Meeting that a paid permanent Secretary should be appointed, the Council shall appoint a permanent Secretary, and fix his remuneration. Such appointment shall be subject to confirmation at the next ensuing annual meeting.

52 (i) The duties of the Secretary, whether honorary or paid, shall be :-

- (a) To conduct the correspondence of the Association and of the Council and to sign all notices, papers and letters emanating from the Association and carry on all other ministerial work of the Association under the directions and subject to the control of the Council.
- (b) To invite members to act on Committees or Sub-Committees on the advice of available members of Council and subject to confirmation at the next Council meeting.
- (c) To take minutes of all the proceedings of meetings of the Council and of the Association.
- (d) To prepare and to keep up the register of members and to prepare for submission to the Annual Meeting a complete list of the members of the Association.
- (e) To do all acts and things as are required to be done by him in these Articles.

(ii) The Joint Secretary shall be elected from amongst the Council Members for the current year.

The duties of the Joint Secretary whether honorary or paid shall be to help the secretary in his duties and to carry out the duties of the Secretary in his absence.

53. The Honorary Secretary shall ex-officio Members of all Committees and Sub-Committees appointed by the Council of the Institute.

TREASURER

54. The Treasurer shall receive and hold all money paid or belonging to the Institute; he shall disburse all sums due by the Institute and shall keep proper accounts of all receipts and disbursements. All cheques drawn by the Institute shall be signed by any two of the Secretary, Joint Secretary and the Treasurer.

MEETINGS AND PROCEEDINGS AT MEETINGS

55. The first General Meeting shall be held at such a time and such place not being more than six months after the incorporation of the Association as the Council may decide.

56. Subsequent General Meetings shall be held once a year at such time as the Council may decide, but one of such meetings (herein otherwise referred to as the "Annual General Meeting") shall be held annually sometime by September of the respective year.
57. The above meetings shall be called "Ordinary General Meetings" and all other meetings shall be called "Extraordinary General Meetings."
58. The business of an Ordinary Meeting shall be to discuss, consider, and decide upon, as may be applicable, the general affairs and work of the Association or matters specifically placed before it by the Council.
59. Notice of Annual General Meeting setting out the time and place thereof shall be published as the Council may determine.
60. The Council may, of their own motion, and shall on requisition of at least ten full members, convene an Extraordinary Meeting for the purpose of transacting any special business of the Association.
61. One month's notice of an Extraordinary Meeting shall be given to every full Member. Such notice shall specify the time and place of such meeting and the special business for which it is convened.
62. At an extraordinary meeting only the special business of which notice has been given, or such questions as necessarily arise thereon, shall be considered, and no stranger shall be permitted to be present thereat.
63. Ten full Members with voting rights shall be a quorum at every meeting.
64. If quorum be not present at any meeting it shall stand adjourned for a fortnight and if in such adjourned meeting even if quorum is not present, the meeting will be conducted and decisions taken by the voting members present.
65. The non-receipt by any member of a notice convening any meeting shall not invalidate the proceedings at any such meeting.
66. The President, or in his absence the Vice-President, shall take the chair at all meetings, or in their absence a member of the Council to be chosen between those then present, and if neither the President nor the Vice-President, nor a member of Council is present, or in the latter case more than one, and they are unable to agree within 15 minutes after the hour fixed for the meeting, the members present shall proceed to elect a Chairman.

VOTING

67. Every full member shall have one vote, and save as otherwise herein expressly provided, votes shall ordinarily be taken from those members only personally present at meetings and by show of hands, the Chairman's decision on which shall be final ; but on motion to that end proposed by any member present and carried by the majority present, a poll may be demanded.

68. The Chairman shall be entitled to a vote, and in case of equality of votes he shall have an additional and casting vote.

69. Votes by means of voting papers sent through the post shall be taken from non-resident or absent Members (a) when expressly prescribed to be taken under these conditions; (b) when in their opinion the Council consider it in the interest of the Association that an appeal should be made from a decision of an Ordinary General Meeting to the entire body of full Members; (c) when not less than ten full Members present at such meeting call upon the Chairman to make such appeal; (d) when the subject-matter for the voting involves expenditure to an amount exceeding Rs.500 or disposal of securities forming parts of any permanent Reserve Fund; (e) in all cases of the council in its discretion thinks fit or necessary; and in all such cases the subject matter to be voted upon, with the reason for and against, shall be circulated to every full Member by means of a printed circular which shall be posted at least 14 days before the meeting or adjourned meeting at which such matter is to be dealt with.

70. In no case shall any vote be allowed by proxy, and in the case of written votes taken from non-resident or absent Members when allowable as aforesaid, only those votes received not less than 48 hours before the meeting shall be considered and taken into account.

REGISTER OF ADDRESSES

71. Every member shall register with the Secretary an address in India to which all notices and communications may be sent to him; and such registered address may from time to time be changed by him on notice to the Secretary, and all notices and communications addressed to any member and posted to his registered address for the time being, shall be deemed for all purposes to be effectively served and made notwithstanding that through absence or otherwise the member may not in fact have received the notice of communication.

NOTICES

72. A notice may be served upon every member either personally or by sending it through the post in a letter addressed to such member at his registered address.

73. Any notice sent by post shall be deemed to have been served at the time when the letter containing the same would be delivered in the ordinary course of post.

SEAL

74. The Council shall forthwith provide a Common Seal for the Association, the custody of which shall be with the Secretary.

75. The Seal shall never be affixed to any document except in the presence of or by the President or a Vice-President , and in pursuance of a resolution of the Council in General Meeting.

76. Deeds, bonds and other documents under Seal made on behalf of the Association and sealed with its Common Seal shall be signed by the President or a Vice-President and countersigned by the Secretary.



Application for Membership (Form A)

The undersigned is anxious (a) to promote the study of geology, mining and metallurgy and of mineral occurrences in India, and of allied engineering subjects, with a view to disseminating the information obtained for facilitating the economic development of the mineral industries of the country, and (b) to advance and protect the interest of the mineral and metal industries and the welfare of those engaged therein and to assist in maintaining just and honorable practice in the professions of geology, mining and metallurgical engineering, and, therefore, desires to be enrolled as a subscriber of the Institute.

1. Full Name
2. Designation
3. Company Affiliated with
4. Date of Birth
5. Present Address.....

6. Permanent Address
7. Academic Qualifications :

| DEGREE /DIPLOMA | BRANCH | YEAR OF PASSING | INSTITUTE/UNIVERSITY |
|-----------------|--------|-----------------|----------------------|
| | | | |
| | | | |
| | | | |

8. Experience

9.

| Communication | OFFICE | RESIDENCE |
|---------------|--------|-----------|
| Telephone | | |
| Fax | | |
| Mobile | | |
| E-Mail | | |

10. Name of members who recommend
the application with MGMI Registration number

- 1)
- 2)

Date

Place

.....
Signature of applicant

Please return by e-mail : mgmi@cal2.vsnl.net.in or by Post : GN-38/4, Salt Lake City, Sector V, Kolkata- 700 091 .

Application received on20

Signature of one member of the Council

.....

Decision of the Council in accordance with Article 11, 12 and 13 :

Membership

Candidate accepted for

Associateship

Student Associateship

Members advised of his election and copy of the rules sent to him in accordance with article 17

On

Signature of Hony. Secretary

Payment Particulars : Membership fees is to be paid by cash/cheque /draft drawn in favour of “The Mining,Geological and Metallurgical Institute of India”. For Outstation cheque add Rs. 25 /- . For life membership,you are requested to contact MGMI for details.

Please-note : Fees has been enhanced from April 1 , 2004. and the details of newly revised fees are given below :-

FEES AND SUBSCRIPTIONS PAYABLE ON ELECTION

The admission fee on election to the grade of member shall be Rs. 300/-, to the grade of Associate Rs. 200/- and to the grade of Student Associate Rs. 150/- provided nevertheless that a member who has resigned his membership and who has been re-elected a member under Clause 17 hereof shall only be liable for half of the admission fee otherwise payable. The Council shall have the right to remit admission fee from time to time as they shall determine.

In addition to the admission fee payable as above the following annual subscription shall be payable in advance of the first day of April in each year of the then commencing year save and except that in the case of members elected between any 31st December and 31st March only one half of the subscription payable as aforesaid shall be payable in respect of the financial year then current that is to say :-

| | | | |
|--------------------------------------|-----|----------|------------------|
| Members | Rs. | 300 | per annum |
| Associates | Rs. | 200 | “ |
| Student Associate | Rs. | 100 | “ |
| Subscribers | Rs. | 5,000 | “ |
| Patron Members | Rs. | 50,000 | “ |
| Donor Members | Rs. | 20,000 | “ |
| Corporate Member | Rs. | 1,00,000 | “ |
| Foreign Members (Life membership) | US | \$ 500 | one time payment |

A Member (but not an Associate or student Associate) of twenty five years standing who has discharged all his dues to the Institute, shall automatically become a Life Member. Any Member can become a Life Member by paying a lump sum to the Institute according to the following schedule. A member of less than five years’ standing may also become a Life Member by paying Rs. 1500/- as additional fees in lieu of five years’ standing and that should be added to the compound subscription as per schedule.

| Age of Member Years | Life Membership Fees Payable Rs. | Age of Member Years | Life Membership Fees Payable Rs |
|------------------------|-------------------------------------|------------------------|------------------------------------|
| 30 | 3700/- | 44 | 2800/- |
| 32 | 3580/- | 46 | 2660/- |
| 34 | 3460/- | 48 | 2520/- |
| 36 | 3340/- | 50 | 2320/- |
| 38 | 3220/- | 52 | 2120/- |
| 40 | 3080/- | 54 | 1800/- |
| 42 | 2940/- | 56 | 1720/- |
| | | 58 | 1520/- |

For an age not mentioned in the table , lump sum payment shall be applicable nearest to the age indicated above.

A Subscribers shall be deemed to be a permanent subscriber after a lump sum payment of Rs. 30,000/-

APPLICATION FOR SUBSCRIBERSHIP (FORM B)

The undersigned is anxious (a) to promote the study of geology, mining and metallurgy and of mineral occurrences in India, and of allied engineering subjects, with a view to disseminating the information obtained for facilitating the economic development of the mineral industries of the country, and (b) to advance and protect the interest of the mineral and metal industries and the welfare of those engaged therein and to assist in maintaining just and honorable practice in the professions of geology, mining and metallurgical engineering, desires to be enrolled as a subscriber of the Institute.

Signature of the Applicant _____

Business _____

_____ -

Full Postal Address _____

Application received _____ 20

Elected by Order of Council _____ 20

Notice of Election communicated to Applicant _____ 20

Honorary Secretary

BYE-LAWS RELATING TO PAPERS AT MEETINGS OF THE INSTITUTE

- (1) Any member wishing to read a paper before the Institute shall send a copy of it to the Honorary Secretary at least a month before the meeting at which he proposes to read it.
- (2) If the paper offered for publication exceeds 3,000 words in length, it shall be accompanied by an abstract not exceeding 500 words in length.
- (3) The Council may refuse to allow a paper to be published in the Transactions without assigning any reason to the author.
- (4) The Council retains the right to decide the form in which the papers shall be published in the Transactions, whether in full, in part, or in abstract, but when any abbreviation is made it shall be communicated to the author before the publication of the paper.
- (5) No paper which has already been published elsewhere shall be published in the Transactions, although suitable papers read by members or non-members before similar bodies to the Indian Science Congress, which only publishes summaries, may be accepted, such papers will not however, be eligible for the prizes or medals of the Institute.
- (6) The author of any paper published in the Transactions shall receive 50 copies of his paper in pamphlet form free. He shall also be entitled, if he gives notice to the Honorary Secretary in writing before the meeting at which the paper is read, for further copies on paying the cost of printing.
- (7) All papers accepted for publication shall be the property of the Institute.

BYE-LAWS RELATING TO INSTITUTE MEDALS.

The following bye-laws relate to the three medals in gold, silver and bronze offered by the institute for the best papers by members read before the Institute and published in the Transactions each year :-

1. The medals will be given each year for the best papers reaching a prescribed standard, read before the Institute and published in the Transactions.
2. The decisions as to which are the best papers will rest with a Judging Committee of five, appointed by the Council, who shall base their judgment upon both their scientific and practical value.
3. In case of two or more papers obtaining equal marks, the preference will be given to the papers of the greatest practical value.
4. A member may collaborate with other members or with non-members in writing a paper. In awarding the medal preference will be given to papers written solely by members.
5. No member of the Judging Committee shall be eligible to compete for the medals.
6. The medals will not be awarded unless the Judging Committee are of opinion that sufficiently high standard has been reached.
7. The bye-laws of the Institute relating to papers appearing in the Transactions must be strictly observed.
8. For the purpose of these bye-laws relating to the medals, the year shall be the period between one annual meeting and next.
9. For the purposes of these bye-laws relating to the medals, issue of the advance copies of papers for reading a meeting shall constitute publication on the date of the meeting.

APPLICATION FOR MEMBERSHIP AS 'PATRON' / 'DONOR' / 'CORPORATE' (FORM C)

The undersigned is anxious (a) to promote the study of geology, mining and metallurgy and mineral occurrences in India, and of allied engineering subjects, with a view to disseminating the information obtained for facilitating the economic development of mineral industries of the country, and (b) to advance and protect the interest of the mineral and metal industries and the welfare of those engaged therein and to assist in maintaining just honorable practice in the professions of geology, mining and metallurgical engineering and, therefore, desires to be enrolled as a PATRON/ DONOR/ CORPORATE member of the Institute.

1. **Name of the organiation**

.....

Address in full

.....

.....

.....

Phone(s).....**Gram**.....**Telex**.....

Name of authorized Representative and his designation

.....

.....

.....

2. **Field of Business / Service**

i) **Products manufactured**

.....

.....

ii) **Services**

.....

.....

3. **Our special interests are in the following**

.....

.....

.....

Date.....**Nature**.....

(To be filled in by the Secretary)

Application received on

.....

Candidate accepted for Patron / Donor / Corporate Membership

Signature of two Members of Council

.....

.....

Member advised of election and copy of the rules sent to them in accordance with Article 17

.....**on**

.....

Signature Of the Hony. Secretary